Lodging Calculator

For prorating taxes when lodging expenses exceed the allowable amount.

Line A: Daily room charge shown on hotel receipt:

Line B: Maximum room rate for area traveled:

Line C: Lodging amount to be allocated to non-reimbursable

          Taxes/Surcharges/Fees on hotel receipt:
              Tax Amount 1

              Tax Amount 2

              Tax Amount 3

              Tax Amount 4

              Tax Amount 5   _____

Line D: Total taxes/surcharges/fees hotel bill: _____

Line E: Percentage of allowable taxes/surcharges/fees:

Line F: Allowable reimbursement of taxes/surcharges/fees:

Line G: Taxes/Surcharges/Fees amount to be allocated to non-reimbursable:

Line H: Total reimbursable lodging:
      (Including taxes and surcharges)   ========