

Lodging Calculator

For prorating taxes when lodging expenses exceed the allowable amount.

Line A: Daily room charge shown on hotel receipt:

Line B: Maximum room rate for area traveled:

Line C: Lodging amount to be allocated to non-reimbursable

Taxes/Surcharges/Fees on hotel receipt:

Tax Amount 1

Tax Amount 2

Tax Amount 3

Tax Amount 4

Tax Amount 5

Line D: Total taxes/surcharges/fees hotel bill:

Line E: Percentage of allowable taxes/surcharges/fees:

Line F: Allowable reimbursement of taxes/surcharges/fees:

Line G: Taxes/Surcharges/Fees amount to be allocated to non-reimbursable:

Line H: Total reimbursable lodging:
(Including taxes and surcharges)

Line I: Total non reimbursable lodging:
(Including taxes and surcharges)
