

## Wage Payroll Schedule - 2023

| Fiscal Year | Pay Period        | Pay Number | Final Cutoff for Entering Appts., Status Changes, Separations * | First Timeclock Export**    | Second Timeclock Export**   | Payday                      |
|-------------|-------------------|------------|---|-----------------------------|-----------------------------|-----------------------------|
| 23          | December 16 - 31  | 1          | Thursday, December 22, 2022                                     | Tuesday, January 3, 2023    | ONE EXPORT ONLY             | Friday, January 13, 2023    |
|             | January 1 - 15    | 2          | Friday, January 13, 2023  | Tuesday, January 17, 2023   | Wednesday, January 18, 2023 | Wednesday, February 1, 2023 |
|             | January 16 - 31   | 3          | Tuesday, January 31, 2023                                       | Wednesday, February 1, 2023 | Thursday, February 2, 2023  | Thursday, February 16, 2023 |
|             | February 1 - 15   | 4          | Wednesday, February 15, 2023                                    | Thursday, February 16, 2023 | Friday, February 17, 2023   | Wednesday, March 1, 2023    |
|             | February 16 - 28  | 5          | Tuesday, February 28, 2023                                      | Wednesday, March 1, 2023    | Thursday, March 2, 2023     | Thursday, March 16, 2023    |
|             | March 1 - 15      | 6          | Wednesday, March 15, 2023                                       | Thursday, March 16, 2023    | Friday, March 17, 2023      | Friday, March 31, 2023      |
|             | March 16 - 31     | 7          | Friday, March 31, 2023  | Monday, April 3, 2023       | Tuesday, April 4, 2023      | Friday, April 14, 2023      |
|             | April 1 - 15      | 8          | Friday, April 14, 2023  | Monday, April 17, 2023      | Tuesday, April 18, 2023     | Monday, May 1, 2023         |
|             | April 16 - 30     | 9          | Friday, April 28, 2023  | Monday, May 1, 2023         | Tuesday, May 2, 2023        | Tuesday, May 16, 2023       |
|             | May 1 - 15        | 10         | Monday, May 15, 2023  | Tuesday, May 16, 2023       | Wednesday, May 17, 2023     | Thursday, June 1, 2023      |
|             | May 16 - 31       | 11         | Wednesday, May 31, 2023   | Thursday, June 1, 2023      | Friday, June 2, 2023        | Friday, June 16, 2023       |
|             | June 1 - 15       | 12         | Thursday, June 15, 2023   | Friday, June 16, 2023       | Tuesday, June 20, 2023      | Monday, July 3, 2023        |
| 24          | June 16 - 30      | 13         | Friday, June 30, 2023   | Monday, July 3, 2023        | Wednesday, July 5, 2023     | Friday, July 14, 2023       |
|             | July 1 - 15       | 14         | Friday, July 14, 2023   | Monday, July 17, 2023       | Tuesday, July 18, 2023      | Tuesday, August 1, 2023     |
|             | July 16 - 31      | 15         | Monday, July 31, 2023   | Tuesday, August 1, 2023     | Wednesday, August 2, 2023   | Wednesday, August 16, 2023  |
|             | August 1 - 15     | 16         | Tuesday, August 15, 2023  | Wednesday, August 16, 2023  | Thursday, August 17, 2023   | Friday, September 1, 2023   |
|             | August 16 - 31    | 17         | Thursday, August 31, 2023                                       | Friday, September 1, 2023   | Tuesday, September 5, 2023  | Friday, September 15, 2023  |
|             | September 1 - 15  | 18         | Friday, September 15, 2023                                      | Monday, September 18, 2023  | Tuesday, September 19, 2023 | Friday, September 29, 2023  |
|             | September 16 - 30 | 19         | Friday, September 29, 2023                                      | Monday, October 2, 2023     | Tuesday, October 3, 2023    | Monday, October 16, 2023    |
|             | October 1 - 15    | 20         | Friday, October 13, 2023  | Monday, October 16, 2023    | Tuesday, October 17, 2023   | Wednesday, November 1, 2023 |
|             | October 16 - 31   | 21         | Tuesday, October 31, 2023                                       | Wednesday, November 1, 2023 | Thursday, November 2, 2023  | Thursday, November 16, 2023 |
|             | November 1 - 15   | 22         | Wednesday, November 15, 2023                                    | Thursday, November 16, 2023 | Friday, November 17, 2023   | Friday, December 1, 2023    |
|             | November 16 - 30  | 23         | Thursday, November 30, 2023                                     | Friday, December 1, 2023    | Monday, December 4, 2023    | Friday, December 15, 2023   |
|             | December 1 - 15   | 24         | Friday, December 15, 2023                                       | Monday, December 18, 2023   | ONE EXPORT ONLY             | Friday, December 29, 2023   |

**\*Wage appointments should be entered prior to the employee beginning work so they are able to clock in and out**

\*\*TimeClock exports are run at 2 pm on the first day and 11am on the second day when there are 2 days of entry.

When TimeClock exports are one day only, the export is run at Noon.

**additional hours after the TimeClock export for your department has been verified.**

**Please enter any**