



# The Ledger

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## Accounts Payable Training Modules

The Accounts Payable team is pleased to introduce the [Accounts Payable Processes and Banner Forms Training Modules](#). These modules provide an overview of commonly used Banner forms and explain when and how each form should be used to support Accounts Payable processes.

This training is designed for employees who use Banner to locate, process, or report on invoicing activity. It focuses on building both system knowledge and an understanding of how Banner supports accurate and timely payment processing. In addition, employees are encouraged to complete the Invoice Documentation module, which outlines documentation requirements to help ensure compliance and reduce processing delays.

The modules include:

- **FOIDOCH** – Document History
- **FZIVEND** – Vendor Inquiry
- **FAIVNDH** – Vendor Detail History
- **FGIENCD** – Detail Encumbrance History
- **FGIOENC** – Organizational Encumbrance
- **Invoice Documentation**

We also recommend utilizing the following resources to support your learning:

- [AP Help Hints](#)
  - [Banner Quick Guide](#)
  - [Invoice Documentation Checklist](#)
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## F&A Procedure Update

The Controller's Office and Office of Sponsored Programs have rescinded the previously issued "Revised F&A Distribution Procedure for Awards with Nonstandard Indirect Cost Terms," effective earlier this month. This decision reflects recent legal and federal developments, including the vacating of the NSF 15% indirect cost cap and the absence of any enforceable requirement to retroactively limit indirect cost recovery.

As a result, the university is returning to standard F&A distribution practices: no portion of recovered indirect costs will be withheld based on potential policy changes, and any previously withheld amounts were returned to departments in April.

This update aligns university practice with current federal requirements and provides greater stability for colleges and research units while the university continues to monitor any future federal actions. The number of grants that were impacted by this non-standard distribution was extremely minimal, as were the budget dollars that were withheld for those grants within the non-standard distribution. Any questions can be directed to [Derek Scheidt](#).