

The Ledger

A Newsletter of the University Controller's Organization

Website: <http://www.controller.vt.edu>

Vol. E, No. 126

December 16, 2016

Mileage Rate for Use of Personal Vehicle

The IRS has announced that effective January 1, 2017, mileage rates for use of personal vehicles for business travel will decrease to 53.5 cents per mile for 2017 (54 cents was the rate for 2016). The standard business mileage rate established by the University ("lesser rate") will remain the same (42 cents per mile).

Also effective January 1, 2017, the mileage rate for non-taxable moving and relocation expenses will decrease to 17 cents per mile (19 cents per mile for 2016). The "Employee Moving and Relocation Expense Summary" form will be updated on the web (http://www.controller.vt.edu/content/dam/controller_vt_edu/Forms/Travel/2017Moving_form.pdf).

Please contact Lynn Meadows (231-8551 or dlynnm06@vt.edu) with any questions.

Moving and Relocation Companies

The university recently completed a request for proposal (RFP) process for moving services. Contracts were awarded to several companies. New employees should contact one or two of the following companies to secure moving services. They should explain that they are requesting service as a new Virginia Tech employee and will be moving using the terms of the moving service contract with the university.

Contract Moving Companies:

Apple Transfer, Inc. (Arpin Van Lines)

Contact: Jane Swift, 800-927-7539

Contract Number: VTS-426-2017

Dunmar Moving Systems (Allied Van Lines)

Contact: Page Warner, 540-553-5468

Contract Number: VTS-425-2017

Lawrence Transportation (United Van Lines)

Contact: Ginger Hultquist, 800-336-9626 Ext. 4559

Contract Number: VTS-424-2017

Premier Transfer & Storage (Mayflower Transit)

Contact: Sharon Quail, 540-389-3254 Ext. 205

Contract Number: VTS-422-2017

Wheaton World Wide Moving (Bekins Van Lines)

Contact: Dave Belford, 800-932-7799 Ext 369 or 317-558-0369

Contract Number: VTS-423-2017

Please contact Valerie Jones, Travel Analyst (jonesvl@vt.edu or 231-8617) with any questions.