

Wage Payroll Schedule - 2012

<u>Pay Period</u>	<u>Pay Number</u>	<u>Last Day to Enter Appts., status changes, etc.</u>	<u>Enter Hours using (PHAHOUR)</u>	<u>Payday</u>
December 16 - 31	01	December 30	January 3 One Day Only	January 12
January 1 - 15	02	January 13	January 17, 18	February 01
January 16 - 31	03	January 31	February 1,2	February 16
February 1 - 15	04	February 15	February 16, 17	March 01
February 16 - 29	05	February 29	March 1,2	March 16
March 1 - 15	06	March 15	March 16, 19	March 30
March 16 - 31	07	March 30	April 2, 3	April 16
April 1 - 15	08	April 13	April 16,17	May 01
April 16 - 30	09	April 30	May 1, 2	May 16
May 1 - 15	10	May 15	May 16, 17	June 01
May 16 - 31	11	May 31	June 1, 4	June 15
June 1 - 15	12	June 15	June 18 One Day Only	July 02
June 16 - 30	13	June 29	July 2, 3 (1½ days)	July 16
July 1 - 15	14	July 13	July 16, 17	August 01
July 16 - 31	15	July 31	August 1, 2	August 16
August 1 - 15	16	August 15	August 16, 17	August 31
August 16 - 31	17	August 31	September 3, 4	September 14
September 1 - 15	18	September 14	September 17, 18	September 28
September 16 - 30	19	September 28	October 1, 2	October 16
October 1 - 15	20	October 15	October 16, 17	November 01
October 16 - 31	21	October 31	November 1, 2	November 16
November 1 - 15	22	November 15	November 16 – One Day Only	November 30
November 16 - 30	23	November 30	December 3, 4	December 14
December 1 - 15	24	**December 14	December 17 – One Day Only	December 31

** TIMECARDS AVAILABLE FOR TIME ENTRY ON DEC 14 AFTER 6:00